



**CUSTOM MANUFACTURING
& ENGINEERING™**

3845 Gateway Centre Blvd.

Suite 360

Pinellas Park, FL 33782

www.custom-mfg-eng.com

Program Manager

Job ID#: 2022-12A
Regular/Temp: Regular
Full-Time/Part-Time: Full-Time

3 Steps to CME Hiring:

1. Complete Application at [ApplicantPro](#)
2. Take Both Predictive Index Assessments
3. **Gather Info for Interview:** Last 2 W2's, Complete Background Check Form, COVID-19 Vaccination Card

Job Summary:

Are you someone who has a passion for leading and working with teams to design and manufacture products to meet cost, schedule, and performance requirements of commercial and government customers?

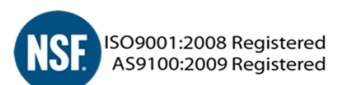
CME is looking for a Program Manager who leads, manages, and delivers programs and products to commercial and governmental contract requirements on a variety of small to large projects (R&D to engineering development/production/test efforts) for the defense and aerospace, heavy equipment and industrial machinery, or power and energy markets. You will lead teams and are responsible for delivery of products and programs on a cost, schedule, and performance specifications. Lead frequent project team meetings and the integrated product team (kick-off through project close) while working closely with customers. If you have a passion for communication and detail, we want to speak to you!

Duties and Responsibilities:

- Develop best practices and tools for project management, facilitate team and individual disciplines for good program performance
- Accomplishes strategic objectives to grow business relationships
- Lead informative, well-organized presentations, design/program & test readiness reviews, and coordinate/facilitate meetings with customers as needed
- Create schedules by matching teams & work-break down requirements
- Identify and manage program cost, schedule, and proactively identify & mitigate potential costs, risks, schedule delays through detailed risk mitigation plans and implementation
- Communicate job expectations by planning, monitoring, appraising, and reviewing job contributions and delegate tasks and responsibilities to appropriate team members. Identify and resolve project issues and team conflicts
- When required, negotiate with managers and directors for the acquisition of required resources
- Effectively support program transition from engineering to manufacturing development for manufacturing readiness.



We Love to Design and Build!



- Establish and promote engineering or manufacturing program/technical risk management in accordance with best practices and ISO 9001/AS9100
- Other duties assigned

Job Qualifications:

- 5 years direct work experience in a program management capacity, including all aspects of process development and execution of small to large engineering or manufacturing teams with multiple levels of management
- Proven experience with Microsoft: Project, Excel, & Powerpoint
- Understanding of ERP systems such as Deltek Costpoint or similar
- Understanding of Design Engineering processes & Lean Manufacturing
- Familiarity with New Product Development (NPPD)
- Ability to conform to shifting priorities, demands and schedules
- Strong written and oral communication skills
- Overtime may be required in meet project deadlines
- Ability to communicate at all levels of the organization

Minimum Requirements Needed:

- Bachelor's Degree in the field of Business or Engineering
- 5+ years of program management experience; U.S. Government Programs Preferred
- Positions with CME require access to controlled goods and technologies subject to the International Traffic in Arms Regulations or the Export Administration Regulations. Applicants for these positions need to be "U.S. Persons," as defined in these regulations. Generally, a "U.S. Person" is a U.S. citizen, lawful permanent resident, or an individual who has been admitted as a refugee or granted asylum.
- Background Check, Reference, Credit, and Drug Testing
- COVID-19 Vaccination

Travel Percentage Required: Minimal & Usually Local to Vendors. 0% -5%

[Custom Manufacturing & Engineering, Inc.](http://www.custom-manufacturing-engineering.com) (CME®) is a 25 year old award-winning Tampa Bay small business which designs and manufactures custom-engineered and build-to-print/spec products/systems. Our team works with aerospace/defense and industrial customers to produce cables & wire harnesses, power supplies & distribution equipment, special test equipment. CME is also a big supporter of STEM as well as sustainable efforts & education including: www.solar4STEM.com

CME operates on the EOS System and company focused on a Culture of Accountability. Our 5 Core Values drives everything we do as employees and the results for our customers. CME's 5 Core Values are: Resolves Problems, Works with Energy & Passion, Challenges Themselves, Serves the Customer-Protects CME, and Delivers! To read more about our company culture and values, please go to: <https://www.custom-mfg-eng.com/careers.html> and click on the tab "Culture of Accountability."

CME is an Equal Opportunity/Affirmative Action Employer. *All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, pregnancy, sexual orientation, gender identity, national origin, age, protected veteran status, or disability status.*

In compliance with U.S. federal law, all persons hired will be required to verify identity and eligibility to work in the United States; CME cannot accept any person who does not meet employment eligibility requirements, E-Verify verification, and/or is in the U.S. under a student (F1 and/or OPT, J1, or M1) or temporary work visa.

Removal Date: 01-June 2022