



**CUSTOM MANUFACTURING
& ENGINEERING™**

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www.custom-mfg-eng.com

Budget & Cost Analyst

Job ID#: 2022-23B
Regular/Temp: Temp to Perm
Full-Time/Part-Time: Full-Time

3 Steps to CME Hiring:

1. Complete Application at [ApplicantPro](#)
2. Take Both Predictive Index Assessments
3. Gather Info for Interview: Last 2 W2's, Complete Background Check Form, COVID-19 Vaccination

Job Summary: Are you someone who has a passion for the details of accounting for costs? CME is looking for someone who enjoys working behind the scenes to help achieve the big picture: assisting with financial, program, and operational costs requirements. We are looking for a detailed oriented and results driving individual to be our Budget & Cost Analyst. CME's Analyst will provide experienced cost analysis and estimating support by integrating data from a variety of sources. We are seeking someone who has 2-5 years of Cost Estimating, Budgeting/Cost Control, and Analysis experience with U.S. Federal government contracts & FAR/DFARS regulations. The ideal candidate is self-motivated, has proven cost and schedule analytical skills, and works well with others in schedule and cost baseline development, data analysis, monitoring and control, and earned value concepts and techniques.

Duties and Responsibilities:

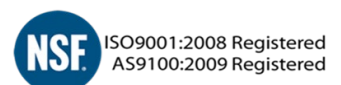
- Support CME management by developing budgets, sales and profit projections, tracking actual cost and performance, with financial analysis and management reporting of all program financials
- Understands the implications of contract type and CLIN structure to the financial program data
- Provide direct support to the Project Manager(s) and Technical Leads, Business Operations, Contracts on the planning and implementation of Program Level Cost Control and Accounting Processes to ensure compliance across CME
- Analyze budget to actuals, working closely with Program Managers or other project leads to identify cost variances and determine impacts to the Company's programs
- Conduct internal surveillance to include analysis of program performance, monitoring the Estimate to Complete (ETC) and program Estimate at Complete (EAC), etc.
- Reconciliation of program financial data & make recommendations for improvement
- Employs a working knowledge of DoD type Integrated Product Development Process, Integrated Master Plan (IMP), Integrated Master Schedule (IMS), and Work Breakdown Structure (WBS)
- Coordinate and conduct Surveillance Reviews & scenario and affordability analysis using historical performance measures, cost models, and program metrics
- Review current processes and procedures, develop and provide streamlining recommendations
- Other duties as assigned

Job Qualifications:

- Experience: 2-5 years in: Accounting/Finance, Business, Operations, Scheduling or Cost Control



We Love to Design and Build!



- Experience with program budgeting, baseline formation, and forecasting processes & revenue recognition and Earned Value Management System (EVMS) analysis
- Familiar with DoD contract type requirements, budget and expense, and associated data assets as well as DoD and NASA contracting methodologies and practices
- Knowledge of Cost Accounting Standards and Federal Acquisition Regulations & DFARS
- Experience with Contract Data Requirements List (CDRL) requirements & deliveries
- Experience in proposal preparation, Basis of Estimate (BOE) preparation and evaluations
- Experience with Deltek Costpoint ERP or similar, COGNOS queries & reports
- Proficient in Microsoft Office suite including Excel (pivot tables), Project and PowerPoint
- Experience preparing and presenting financial analysis as well as KPI tracking/dashboard reports
- Prepare and deliver weekly/monthly/quarterly/yearly program reporting requirements
- Flexibility to work outside normal work hours
- Excellent communication skills, including the ability to present financial and schedule data to internal and external customers

Minimum Requirements Needed:

- BS/BA in Accounting, Finance, Mathematics, Statistics or related field from Accredited College
- Positions with CME require access to controlled goods and technologies subject to the International Traffic in Arms Regulations or the Export Administration Regulations. Applicants for these positions need to be "U.S. Persons," as defined in these regulations. Generally, a "U.S. Person" is a U.S. citizen, lawful permanent resident, or admitted as a refugee/granted asylum.
- Predictive Index Assessment, Background Check, Reference, Credit, and Drug Testing
- COVID-19 Vaccination

Travel Percentage Required: Travel to Customers. 5-10%

Custom Manufacturing & Engineering, Inc. (CME®) is a 25 year old award-winning Tampa Bay small business which designs and manufactures custom-engineered and build-to-print/spec products/systems. Our team works with aerospace/defense and industrial customers to produce cables & wire harnesses, power supplies & distribution equipment, special test equipment; CME's products are used by the US military and other industries around the world. CME is also a big supporter of STEM as well as sustainable efforts & education including: www.solar4STEM.com

CME operates on the EOS System and company focused on a Culture of Accountability. Our 5 Core Values drives everything we do as employees and the results for our customers. CME's 5 Core Values are: Resolves Problems, Works with Energy & Passion, Challenges Themselves, Serves the Customer-Protects CME, and Delivers! To read more about our company culture and values, please go to: <https://www.custom-mfg-eng.com/careers.html> and click on the tab "Culture of Accountability."

CME is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, pregnancy, sexual orientation, gender identity, national origin, age, protected veteran status, or disability status.

In compliance with U.S. federal law, all persons hired will be required to verify identity and eligibility to work in the United States; CME cannot accept any person who does not meet employment eligibility requirements, E-Verify verification, and/or is in the U.S. under a student (F1 and/or OPT, J1, or M1) or temporary work visa.

Removal Date: 01-June 2022